



DIRECCIÓN GENERAL DE  
AVIACIÓN CIVIL  
COSTA RICA

TEL/FAX: (506) 2443-1648

AFS: MROCYOYX

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REPUBLIC OF COSTA RICA  
GENERAL DIRECTION OF CIVIL AVIATION  
Air Navigation Department  
AIS/MAP  
P.O. Box 5026 -1000  
SAN JOSE – COSTA RICA

AIC  
Serie A  
04  
22 MAY 15

TRF

**PAYMENT PROCEDURES FOR PROVISION SERVICES**  
**TO AIR NAVIGATION PROVIDED BY COCESNA**  
**TO AIRCRAFTS IN CENTRAL AMERICAN FIR**

The General Direction of Civil Aviation in coordination with the Central American Air Navigation Services Corporation (COCESNA) informs all aircraft operating Companies, pilots and other Central American airspace users who are not register as clients, the following: "Payment procedure for the provision of Air Navigation Services provided by COCESNA to aircraft using the Central American FIR".

The Central American Air Navigation Services Corporation (COCESNA), international organism of public service created by Central American States, has within its attributions; the exclusive right of the provision of the air traffic services, aeronautical telecommunications and radio aids to the air navigation in territories of Contracting Parties and within borders of the Flight Information Region (FIR) of Central America.

According to Article 23 of its Constitutive Agreement, to obtain financial equilibrium COCESNA "shall determine the rates and conditions of rights that users have to pay and it will impose and receive such rights" and "At Corporation request, the Contracting Parties will help to make effective the payment of such rights".

For such purpose must meet the following procedure:

- 1) Flights originating in Central America, prior to flight operation must perform their payment at Communications and Aeronautical Charges office of COCESNA located in each country of Central America.
- 2) Flights originating outside of Central America or at international airports of Central America where there are no Communications and Aeronautical Charges offices of COCESNA, the payment must be carry out through the following procedure:
  - a) To Costa Rica just sending the flight plan is adequate condition for entering the country, however, for payment purposes to COCESNA, the aircraft operator shall send along with the flight plan to COCESNA, an attachment indicating mailing address, phone number, fax and email of the operator Company or owner of the aircraft;



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- b) Once information of previous paragraph is completed and prior to flight operation, shall contact COCESNA appropriate office, according to table below in order to know the amount payable;
- c) When making the payment, shall notify it at the same office where the amount to be paid will be indicated; in order to proceed with the appropriate notifications.

3) If payments are not performed in accordance with established procedures, the General Direction of Civil Aviation through a communicate request of COCESNA; will stop all Air Carrier flights, in accordance with commands of Civil Aviation Law.

**Table: Communications and Aeronautical Charges Office of COCESNA**

Country	Office location	Telephone/fax	Email	AFS Address	Bank Institution Pay in USD (\$)
Belize	<b>Phillip S. W. Goldson International Airport</b> Ladyville, Belize (08:00 a.m. – 04:00 p.m.)	(501) 225-2489 225-2053	<a href="mailto:est-belize@cocesna.org">est-belize@cocesna.org</a>	MZBZYGX	Atlantic Bank Belizean Dollar account #10001384-6
Guatemala	<b>La Aurora International Airport</b> 15 street "A" y 7ª. Av. "A" zone 13, 100 meters southwest DGAC building	(502) 2260-6422 2260-6403 2260-6419 2260-6362	<a href="mailto:cobrosguatemala@cocesna.org">cobrosguatemala@cocesna.org</a>	MGGTYGYX	Banco Industrial Dollar savings account #143 33 31995
El Salvador	<b>Ilopango Airport</b>	(503) 2295-3909	<a href="mailto:cobroselsalvador@cocesna.org">cobroselsalvador@cocesna.org</a>	MSLPYGYX	CIT Bank #1503-02470  Banco Promerica Dollar account #518-0000-53
	<b>El Salvador International Airport</b> (24 hours) Administrative offices CEPA Terminal Building, Third level Comalapa, El Salvador	(503) 2339-9457			CIT Bank Dollar account #1503-02470  Banco Promerica Dollar account #518-0000-53



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Country	Office location	Telephone/ fax	Email	AFS Address	Bank Institution Pay in USD (\$)
Honduras	<b>La Mesa, Airport San Pedro Sula</b> (07:00 a.m. – 07:00 p.m.) New terminal, third level, Flight Plan Office	(504) 6668-2904	<a href="mailto:cobroslamesa@cocesna.org">cobroslamesa@cocesna.org</a>	MHLMYGYX	Banco Davivienda Dollar account #120101611-6  Banco Promérica Dollar account # 5-0000000110837
Nicaragua	<b>Augusto C. Andino International Airport</b> Terminal building – Third level (05:30 a.m. – 08:00 p.m.)	(505) 2233-1115 2263-2777	<a href="mailto:cobrosnicaragua@cocesna.org">cobrosnicaragua@cocesna.org</a>	MNMGYGYX	BANPRO Dollar account #1010-0315787660
Costa Rica	<b>Juan Santamaría International Airport</b> (24 hours) Terminal building, Mezanine	(506) 2440-3541  (506) 8815-8464 Jose Adán Velásquez	<a href="mailto:cobroscostarica@cocesna.org">cobroscostarica@cocesna.org</a>	MROCYGYX	Banco de Costa Rica Dollar account #921-0012707-8  Banco Promérica Dollar account #4-199047
Cenamer Control	<b>150 meters South from Toncontin International Airport, Tegucigalpa, Honduras, Central América</b>	(504) 2234-2507 Fax: (504) 2234-2488	<a href="mailto:supervisoresats@cocesna.org">supervisoresats@cocesna.org</a>	MHCCYSYX	
Facturación y Cobros	<b>Tegucigalpa, Honduras</b>	(504) 2275-7124, 2283-4784 Fax: (504) 2233-5797	<a href="mailto:facturacion@cocesna.org">facturacion@cocesna.org</a>	N/A	
Cuenta internacional	<b>Regions Bank 201 Milan Parkway, First Floor Birmingham, Alabama 35211 USA</b>		<b>Account No. 0920004903 Aba No. 062005690 Swift Code UPNBUS44</b>		

**REPLACES AIC06/13 WITH CHANGES**