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SAN JOSE – COSTA RICA



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SSP

DIGITAL DOCUMENTATION STATE SAFETY PROGRAMME

The State Safety Programme informs all national and international operators and service providers that, from the date of publication of this AIC, all correspondence addressed to the SSP will be received digitally and signed (digital signature or scanned). No physical documents will be processed.

The SSP has a digital library and archive, where the protection and confidentiality of the information received is guaranteed.

In the event that the documents are of a size that does not allow them to be sent by email, the sender must request to the State Safety Programme, by means of an email, the creation of an access to the cloud that the SSP uses to upload the documents and later be downloaded by the SSP.

The information should be sent to:

- Marco López Zeledón, Manager of the State Safety Programme.
- mlopez@dgac.go.cr

All documentation must be submitted in PDF format.

Mandatory and voluntary reports, as well as confidential and anonymous hazard identification reports, which are regulated by the following AICs, are excluded from this circular:

[1. AIC ca17_20 Mandatory and voluntary reports to the CAA.](#)

[2. AIC ca20_20 Confidential and Anonymous hazards identification report.](#)